- 1 Rule 4-202.12. Access to electronic data elements.
- 2 Intent:
- To define the extent of access to data elements maintained in a computer data base.
- 4 To protect the right of access by the public to information regarding the conduct of court
- 5 business.
- To protect privacy interests from intrusion made possible by the increased accessibility of
- 7 information recorded, stored, and transmitted in an electronic medium.
- 8 To protect the independence of the judicial decision making process from undue influence
- 9 due to the release of court data.
- 10 Applicability:
- 11 Notwithstanding any other provision of law, this rule shall apply to all requests for data
- 12 elements contained in case management applications of the court computer systems.
- This rule does not apply to data elements contained in other applications on court computers.
- This rule does not apply to requests for data elements by the Judicial Council and its Boards
- and Committees, state court judges, court commissioners, or employees of the state judiciary.
- This rule imposes no obligation upon the judiciary to create a data element or to make a data
- 17 element available electronically when it is not technologically feasible to do so.
- 18 Statement of the Rule:
- 19 (1) Public data only. Data elements classified by Rule 4 202.02 or other provision of law as
- 20 other than public records will not be made available.
- 21 (2) Person specific data.
- 22 (2)(A) Electronic records from which a person can be identified will be made available upon
- 23 request only by inquiry of a single case or in the following indexes. An index shall contain only
- 24 other index information.
- (2)(A)(i) attorney name.
- 26 (2)(A)(ii) case number.
- 27 (2)(A)(iii) case status.
- 28 (2)(A)(iv) civil case type or criminal violation.
- 29 (2)(A)(v) civil judgment or criminal disposition.
- 30 (2)(A)(vi) daily calendar.
- (2)(A)(vii) file date.

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32 (2)(A)(viii) party name.
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- 33 (2)(B) Electronic records from which a person can be identified will include only the
- 34 following data elements. Other data elements are private.
- 35 (2)(B)(i) amount in controversy.
- 36 (2)(B)(ii) arrest date.
- 37 (2)(B)(iii) bail amount.
- 38 (2)(B)(iv) case number.
- (2)(B)(v) case status.
- 40 $\frac{(2)(B)(vi)}{(2)(B)}$ case type.
- 41 (2)(B)(vii) civil judgment amount balance due.
- 42 (2)(B)(viii) civil judgment amount credit.
- 43 (2)(B)(ix) civil judgment amount paid.
- 44 (2)(B)(x) civil judgment amount total.
- 45 (2)(B)(xi) civil judgment date.
- 46 (2)(B)(xii) civil judgment debtor's service of process address.
- 47 (2)(B)(xiii) civil judgment debtor=s social security number.
- 48 (2)(B)(xiv) civil judgment debtor's driver license number.
- 49 (2)(B)(xv) criminal finding code.
- 50 (2)(B)(xvi) criminal finding date.
- 51 (2)(B)(xvii) criminal sentence.
- 52 (2)(B)(xviii) date of birth.
- (2)(B)(xix) disposition type.
- 54 (2)(B)(xx) domestic violence flag.
- (2)(B)(xxi) file date.
- 56 (2)(B)(xxii) judge assigned.
- 57 (2)(B)(xxiii) judge disposition.
- 58 (2)(B)(xxiv) law enforcement agency.
- 59 (2)(B)(xxv) offense tracking number.
- 60 (2)(B)(xxvi) party address.
- 61 (2)(B)(xxvii) party name.
- 62 (2)(B)(xxviii) party type.

- (2)(B)(xxix) plea date.
- (2)(B)(xxx) plea.
- 65 $\frac{(2)(B)(xxxi)}{(2)}$ stay date.
- 66 (2)(B)(xxxii) stay reason.
- 67 (2)(B)(xxxiii) violation code.
- 68 (2)(B)(xxxiv) violation date.
- 69 (2)(B)(xxxv) violation description.
- 70 (3) Medium of transmission.
- 71 (3)(A) The judiciary may use any convenient medium for transmission of requested data
- 72 elements. The judiciary shall use the medium requested if the medium is available and does not
- 73 interfere with court business. The data may be transmitted by means of public on line services or
- 74 copied to floppy disk, compact disk, or other storage medium.
- 75 (3)(B) Public data elements not included within paragraph (2) may be made available orally,
- 76 in writing, or by permitting inspection or copying of public records that contain the information.
- 77 Data elements not included within paragraph (2) shall not be made available through the case
- 78 management applications of the court computer systems nor, except as provided within
- 79 paragraph (4), through a report generated by the case management applications of the court
- 80 computer systems.
- 81 (4) Reports. If a report used within the judiciary is prepared from or contains case
- 82 management data elements, the report shall be made available only if:
- 83 (4)(A) all of the data elements in the report would have been made available under this rule;
- 84 (4)(B) the report is of summary data; or
- 85 (4)(C) the Judicial Council classifies the report as a public record.
- 86 (5) Data quality. Data elements provided under this rule represent information furnished to
- 87 the court by parties, lawyers, and others. Data elements provided under this rule represent the
- 88 best effort of the judiciary to record information accurately and timely. However, the judiciary is
- 89 not responsible for incomplete or erroneous information.
- 90 (6) Requests. Requests for data elements are subject to the procedures for requests for
- 91 records established in Rules 4 202.04, 4 202.05, and 4 202.06. Subscription to public on line
- 92 services is deemed a request for any information posted to public on line services. Subscribers to
- 93 public on line services are subject to the restrictions of this rule.

94 (7) Fees. The fees for requests for data elements shall be as established in Rule 4 202.08.